

MANUAL PREPARED IN ACCORDANCE WITH
SECTION 51 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, NO. 2 OF 2000
FOR

CWT- AQUARIUS SHIPPING INTERNATIONAL (PTY) LIMITED

Registration No. 2010/011814/07

1. Contact details:

Information Officer: Adrian Van De Vyver

Head : Robert Poverello **Website :** www.cwtasi.co.za

Phone No. : 011 594 1100 **Postal address :** PO Box 1464
Honeydew
2040

Fax No. : 086 636 0881 **Physical address:** Shop 1, 2nd Floor
Northlands Corner

Email : nazeerlimbada@cwtasi.com Newmarket Street
Northriding
2162

2. Section 51 (1) (b)

The Human Rights Commission's guide to the Act can be obtained either on the Internet at www.sahrc.org.za or by telephone (011) 877 3750, fax (011) 403 0668 or by letter to Private Bag X2700 Houghton 2041.

3. Section 51 (1) (c)

No notices have been published thus far.

4. Section 51 (1) (d)

Information in terms of the following Acts and any subsequent amendments thereto, if and when applicable, is available on request.

Basic Conditions of Employment Act 75 of 1997	Protected Disclosures Act 26 of 2000
Companies Act 61 of 1973	Protection of Information Act 84 of 1982
Companies Act 71 of 2008	Promotion of Access to Information Act 2 of 2000

Close Corporations Act 69 of 1984	Skills Development Levies Act 9 of 1999
Compensation for Occupational Injuries and Health Diseases Act 130 of 1993	Skills Development Act 97 of 1998
Consumer Protection Act 68 of 2008	Customs and Excise Act 91 of 1964
Employment Equity Act 55 of 1998	Unemployment Contributions Act 4 of 2002
Income Tax Act 58 of 1962	Unemployment Insurance Act 63 of 2001
Labour Relations Act 66 of 1995	Value Added Tax Act 89 of 1991

5. Section 51 (1) (e)

If and when requested, availability of information will be determined in the following instances:


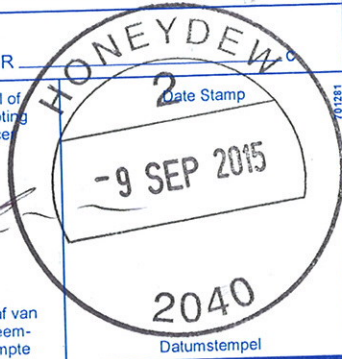
- Trademarks
- Trademark Registration
- Statutory documentation
- Agreements
- Members of Shareholders
- Employment Contracts and, where applicable,
- Domain Name Registration and Website information

6. Section 51 (1) (f) and Section 53 and 54

Form of request and fees

The form of request and fees payable for access to records of a private body you must follow the format of Form B Regulation 4 of the Promotion of Access to Information Act No. 2 of 2000 and any amendments thereto.

The full version of this manual is available from the Human Rights Commission, details contained in (2) above can be requested via email on nazeerlimbada@cwtasi.com and michelleknupfer@cwtasi.com.

REGISTERED LETTER GEREGISTREERDE BRIEF <i>(with an insurance option/met 'n versekeringsopsie)</i>				Postage paid R _____ c Service fee / Diensgeld R _____ c Insurance / Versekering R _____ c Total / Totaal R _____ c	
Full tracking and tracing/Volledige volg en spoor		Insured value of contents Versekerde waarde van inhoud R _____		Initial of accepting office _____	
Addressed to/Geadresseer aan SAHRC P1 Bag X2700 Houghton 2041 Postcode/Poskode		Enquiries/Navrae ShareCall number/nommer 0860 111 502 www.postoffice.co.za			
The value of the contents of this letter is as indicated and compensation is not payable for a letter received unconditionally. Compensation is limited to R100.00. No compensation is payable without documentary proof. Optional insurance up to R2 000.00 is available and applies to domestic letters only. Die waarde van die inhoud van hierdie brief is soos aangedui en vergoeding sal nie betaalbaar sonder dokumentere bewys betaalbaar nie. Opsionele versekering tot R2 000.00 is beskikbaar op binnelandse geregistreerde briewe van toepassing.		Affix Track and Trace REGISTERED LETTER <i>(with a domestic insurance option) by ShareCall 0860 111 502 www.sapo.co.za</i> RC 060 852 323 ZA CUSTOMER COPY 301028R Identifikasieskrif		Paraaf van aaneem-beempte _____ Datumstempel	

CWT-AS

CWT-Aquarius Shipping International (Pty) Ltd
A member of the CWT Group



CWT - Aquarius Shipping International (PTY) LTD

Northlands Corner
Cnr. Witkoppen
& New Market Road
2nd Floor, Shop S1
Northriding
Randburg
2116
Email: info@cwtasi.com

P.O. Box 1464
Honeydew
2040
RSA
Tel: +27 0 11 594 1100
Fax: +27 0 11 594 1200
VAT No. : 4690258548
Reg. No. : 2010/011814/07

All business transactions are transacted under the latest editions of the Forwarding and Warehousing Conditions of CWT-Aquarius Shipping International (Pty) Ltd, the Forwarding and Warehousing Conditions of CWT Commodities Pte Ltd and the SAAFF Forwarding and Warehousing Conditions. Copies are available on request.

SAHRC

Private Bag X2700

Houghton

2041

Tel: 011 877 3803

Email: lidlamini@sahrc.org.za

Att: L Dlamini

BY REGISTERED POST

03 September 2015

Dear Madam

CWT-AQUARIUS SHIPPING INTERNATIONAL (PTY) LIMITED: MANUAL PREPARED IN ACCORDANCE WITH SECTION 51 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, NO 2 OF 2000

1. The above matter refers.
2. Kindly find enclosed herewith our duly completed manual.

Yours faithfully

MICHELLE ANNE KNUPFER

connecting world trade

Michelle Knupfer

From: Michelle Knupfer
Sent: 11 September 2015 11:17 AM
To: lidlamini@sahrc.org.za
Cc: Nazeer Limbada
Subject: CWT- AQUARIUS SHIPPING INTERNATIONAL (PTY) LIMITED
Attachments: 20150911110926

Dear Madam

Please find attached for your records.

Regards

Michelle Anne Knupfer | Human Resource Manager | CWT- Aquarius Shipping International (Pty) Limited (Registration Number: 2010/011814/07)
T +27 11 594 1100 | M +27 82 872 4897 | michelleknupfer@cwtfasi.com | Shop 1, 2nd Floor, Northlands Corner, Cnr Newmarket and Witkoppen Road, North Riding, Randburg, Gauteng | www.cwtfasi.co.za

All business transactions are transacted under the Standard Trading Terms and Conditions of CWT-Aquarius Shipping International (Pty) Limited, latest edition, which are available at www.cwtfasi.co.za This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify us and remove it from your system. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the company. Finally, the recipient should check this email and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this email.